

# Inflatable Hire Method Statement

## Setting Standards for Safety & Excellence in Inflatable Hire

At Blue Duo Events, the safety of our customers and their children is our utmost priority. As a company dedicated to providing fun and memorable experiences through our bouncy castle hire services, we recognise the importance of ensuring that safety is at the forefront of everything we do. This commitment to safety is reflected in every aspect of our operations, from the initial booking process through to the collection of our equipment after the event.

We understand that bouncy castles, while a source of joy and entertainment, can pose potential risks if not managed correctly. Therefore, we take a proactive approach to safety, providing our customers with comprehensive safety information and guidelines designed to prevent accidents and ensure the well-being of all users. This includes clear instructions on the proper use of the equipment, maximum occupancy limits, and the importance of constant supervision, particularly when children are involved.

To further support our commitment to safety, we equip our customers with the tools they need to make informed decisions during their event. One such tool is the provision of wind meters, which allow our customers to monitor wind speeds in real-time. Strong winds can compromise the stability of inflatable structures, so it is crucial to assess weather conditions regularly. By providing wind meters, we empower our customers to take immediate action if wind speeds exceed safe levels, ensuring that the bouncy castle is only used in conditions that guarantee the safety of all participants.

Moreover, our experienced team conducts thorough site assessments before the installation of any bouncy castle, checking for potential hazards and ensuring that the setup is secure and stable. We also offer a detailed safety briefing to every client, ensuring that they are fully aware of all safety measures and emergency procedures. Should our customers require additional support, our team is readily available to provide on-site supervision and assistance throughout the event.

At Blue Duo Events, we do not compromise on safety. We believe that by prioritising safety in every aspect of our operations, we not only protect our customers but also ensure that the fun and excitement of their event are never overshadowed by preventable incidents. We are committed to continuously improving our safety practices and equipment, taking every possible step to provide a safe and enjoyable experience for all who hire our bouncy castles.

We look forward to working with our customers to create unforgettable memories, knowing that safety is always in good hands.

This method statement was last updated August 2024.



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# Inflatable Hire Method Statement

## 1. Purpose

This method statement outlines the procedures and safety measures that Blue Duo Events will implement when hiring out bouncy castles. The aim is to ensure the safety of all users and the proper handling, installation, and maintenance of the equipment, in compliance with all relevant health and safety regulations.

## 2. Scope

This method statement applies to the delivery, installation, use, monitoring, and collection of bouncy castles hired out by Blue Duo Events. It covers the roles and responsibilities of staff, safety precautions, and procedures for dealing with potential hazards.

## 3. Responsibilities

- **Event Coordinators:** Responsible for the overall management of the hire process, including booking, customer communication, and ensuring all safety protocols are followed.
  - **Delivery and Installation Team:** Responsible for the safe transportation, setup, and inspection of bouncy castles on site. They must ensure that the equipment is set up according to the manufacturer's guidelines and complies with safety standards.
  - **Safety Supervisor:** Responsible for conducting site assessments prior to installation, supervising the setup process, and providing safety briefings to clients. The Safety Supervisor will also be responsible for ongoing monitoring and ensuring the equipment is used correctly during the hire period.
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## 4. Procedures

### 4.1 Booking and Customer Communication

- Obtain detailed information from the client regarding the event, including location, surface type, space availability, and expected number of users.
- Provide the client with safety guidelines, including the maximum number of users, age restrictions, and operational rules.

### 4.2 Delivery and Installation

- Conduct a pre-installation site assessment to ensure the location is suitable (flat, free from obstructions, and with adequate space).
- Transport the bouncy castle using appropriate vehicles, ensuring it is secured and protected during transit.
- Install the bouncy castle on a suitable surface, using ground sheets, sandbags, or stakes as required.
- Inflate the bouncy castle using a commercial-grade blower, ensuring it is securely anchored and stable.
- Conduct a safety inspection of the installed bouncy castle, checking for any signs of damage or wear.

### 4.3 Safety Guidelines and Briefing

- Provide a safety briefing to the client or designated event supervisor, covering safe use, emergency procedures, and the importance of constant supervision.
- Highlight the maximum occupancy, weight limits, and age restrictions, ensuring the client understands the risks associated with non-compliance.

### 4.4 Monitoring and Support

- Offer the option of having a Blue Duo Events staff member present to supervise the bouncy castle during the event.
- Provide the client with a contact number for immediate support in case of any issues or emergencies.

### 4.5 Collection and Post-Event Inspection

- At the end of the hire period, deflate the bouncy castle, ensuring all users are clear from the area.
  - Safely pack and transport the bouncy castle back to the storage facility.
  - Conduct a post-event inspection to assess any damage or necessary maintenance.
  - Clean and sanitise the bouncy castle before storing it for future use.
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## 5. Safety Measures

- Risk Assessment: A detailed risk assessment will be conducted for each site to identify and mitigate potential hazards.
- Training: All staff involved in the delivery, installation, and supervision of bouncy castles will be fully trained in health and safety procedures.
- Equipment Maintenance: Regular inspections and maintenance of bouncy castles and associated equipment will be conducted to ensure they remain in safe and working condition.
- Insurance: Blue Duo Events will maintain adequate public liability insurance to cover any accidents or damages during the hire period.

## 6. Emergency Procedures

- In the event of an emergency, such as equipment failure, injury, or severe weather conditions, the client or supervising staff member should immediately cease use of the bouncy castle.
- The client should contact Blue Duo Events using the emergency contact number 01352 372235.
- Blue Duo Events staff will advise on the appropriate actions to take and will attend the site if necessary.

## 7. Review and Continuous Improvement

- This method statement will be reviewed annually, or sooner if required, to ensure that it remains relevant and effective.
- Feedback from clients and staff will be encouraged to identify areas for improvement.

## Approval

Matt Morton  
Co-Owner  
Blue Duo Events

